

CONSTITUTION REPORT

TABLE 1: PROPOSED CHANGES AGREED

Number	Section of Constitution	Reference in report	Nature of amendment proposed
1	Part 10 Planning Procedure Rules Paras 8.1 to 8.9	3.5 (page 22)	Rules around public speaking at Planning Committee. Agreed amendments are shown in track changes on updated Appendix 1 attached.
2	Part 20 Council Procedure Rules Para 11.12	3.6 (page 23)	Amendments to 1.7, 2.2, 4.1 to 4.7, 10.2 and 10.9. Agreed amendments are shown in track changes on updated Appendix 2 attached.
3	Part 8 Overview and Scrutiny Procedure Rules and Part 9 Audit Procedure Rules	3.7 (page 23)	That the ability to have substitutes be introduced to Overview and Scrutiny Board meetings and Audit Board meetings. Each board member will be able to appoint a substitute to attend on his/her behalf limited to no more than two meetings in any municipal year. Agreed wording attached at revised Appendix 3.
4	Part 4 Council Procedure Rules Para 11.1	3.9 b and 3.10 a (page 24)	That when submitting a Notice of Motion the originator must also send to the Monitoring Officer any relevant supporting information without which the notice will not be placed on the agenda. Notice of Motion to be received by 9 am on the 12 th day before Full Council; relevant supporting information to be received by 9 am on the 9 th day before Full Council. Amended wording set out in new Appendix 5 attached.
5	Part 4 Council Procedure Rules Para 11.8	3.10 c	Referral of Motions – amendment to para 11.8 to clarify that this clause will only be used to allow Notices of Motion to be referred to Cabinet or another committee following a decision made by the

Number	Section of Constitution	Reference in report	Nature of amendment proposed
			relevant parties in advance of a meeting, save that the Chairman retains the discretion to allow a proposal to amend/alter a Notice of a Motion to make such a referral if circumstances warranting referral to another committee or person arise during the course of a meeting when the Motion is debated.
6	Part 4 Council Procedure Rules Para 13.6 (a) (i) and 13.7 (a) (i)	3.10 e	Leading on from number 5 above, amendments to 13.6 (a) (i) and 13.7 (a) (i) to cover the situation where the Chairman use his/her discretion to allow an amendment or alteration to a motion to refer it to another Committee or person.
7	Part 4 Council Procedure Rules Para 13.10 (d)	3.10 f	Motions which may be moved during the debate – amendment to 13.10 (d) to clarify that a procedural motion that the question be now put to the vote may only be put by a Member who has not already spoken in the debate.
8	Part 20 – Appendix 1 Member Protocol for Involvement in Pre-Application Discussions	Not included in original report	That the pre application protocol currently operating as part of the planning process be suspended by the Council forthwith pending a review thereof by the Leader of the Council and the Leader of the Labour Group in conjunction with officers and the Chairman of the Planning Committee and a report to the Planning Committee on an agreed way forward.

Note

It has been agreed that the following points referred to in the report will not be going forward:-

- 3.9 a – limit on number of Notices of Motion
- 3.10g – clarification of procedure for Leaders Announcements